



# Tamil Nadu e-District Application Training Manual

Licence to Grant or Renewal  
Allopathic Drugs(DCA-401)  
Drugs Department



राष्ट्रीय इ-गवर्नेस योजना  
National e-Governance Plan

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## E-DISTRICTTAMIL NADU USER MANUAL (Government of Tamil Nadu)

### 1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front-end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

### 2. General Information

## Let's Start!!


#### 2.1.Tools Required

You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)



#### 2.2.Starting your Computer

##### Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up.



1. Switch 'ON' the UPS only after you have switched 'ON' the power socket
2. Switch 'ON' the computer only after you have switched "ON" the UPS
3. Switch 'OFF' the power socket in there is an electrical spark in the socket

	4. Do not start the computer in case the UPS is not fully charged 5. Do not start the computer in case any of the wires are in contact with water sources / moisture
	6. In case you are not sure whether the computer is connected in the right way – please contact the system engineer

### 3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for Grant or Renewal of Allopathic Drugs License through the e-District Portal.

### 4. Scope

The scope of this document is to cover the 'License to Grant or Renewal Allopathic Drugs' service offered under **Drugs Department**.

### 5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

### 6. Services Offered under Drugs Department

Following services are offered under the Drugs Department:

1. DCA-401: Licence to Grant or Renewal Allopathic Drugs
2. DCA-402: Licence to Grant or Renewal Homeopathic Medicines
3. DCA-403: Licence to Grant or Renewal Restricted Licence (allopathic drugs)
4. DCA-404: Licence to Grant or Renewal Specified in Schedule x Drugs
5. DCA-405: Obtain Duplicate Licence

### 7. License to Grant or Renewal Allopathic Drugs

Following steps describe how to use the License to Grant or Renewal Allopathic Drugs service through the e-District Portal:

**STEP 1:** Go to the e-Sevai(Government of Tamil Nadu) Web Portal.

**STEP 2:**Enter the login credentials.

Make sure 'Operator' is selected in the **Operator Type**field.

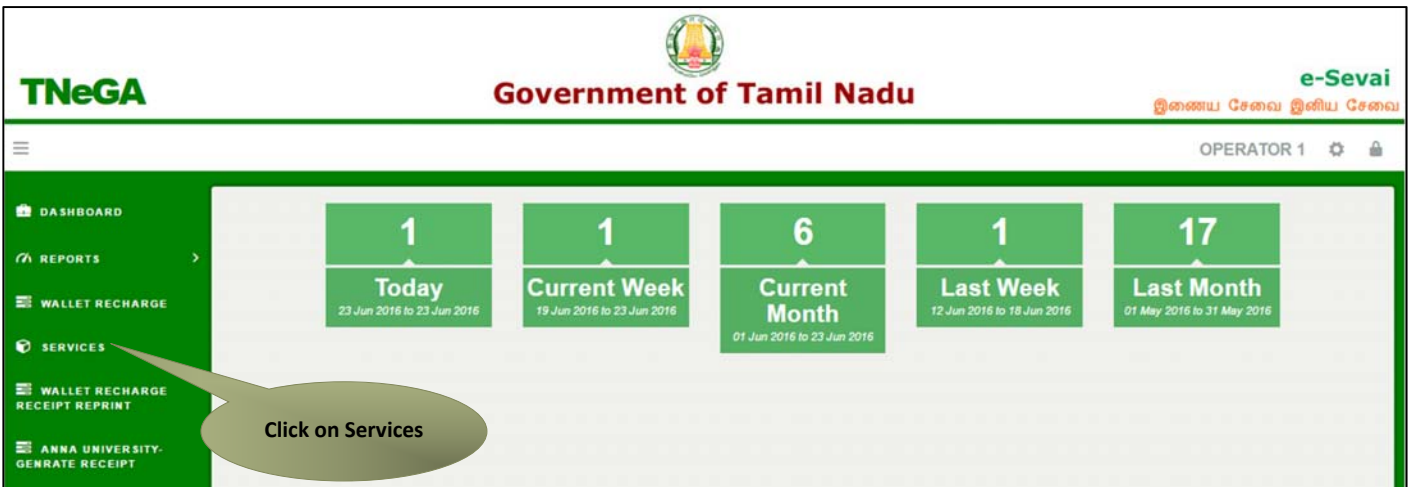
**STEP 3:**Enter Captcha code.

**STEP 4:**Click on Login.



e-Sevai Dashboard will appear.

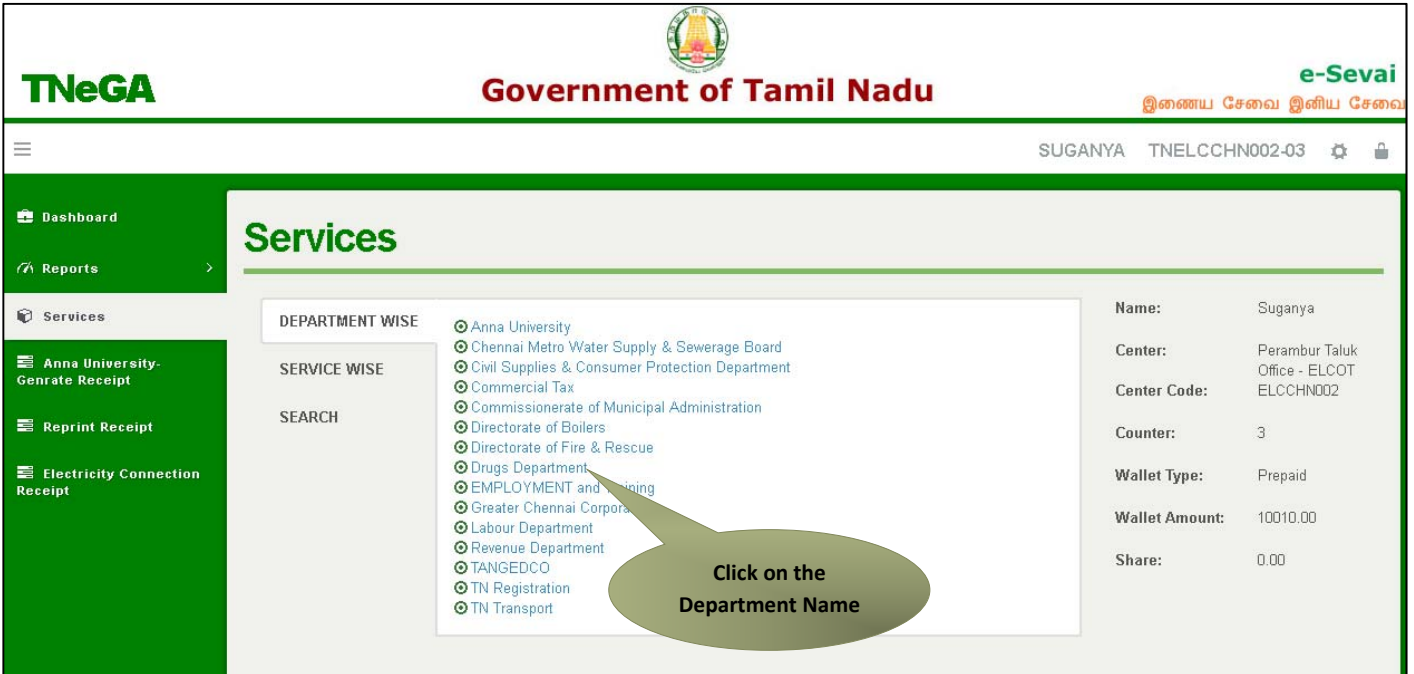
**STEP 5:**Click on **Services** on the left panel.



Department Wise service listing will appear.

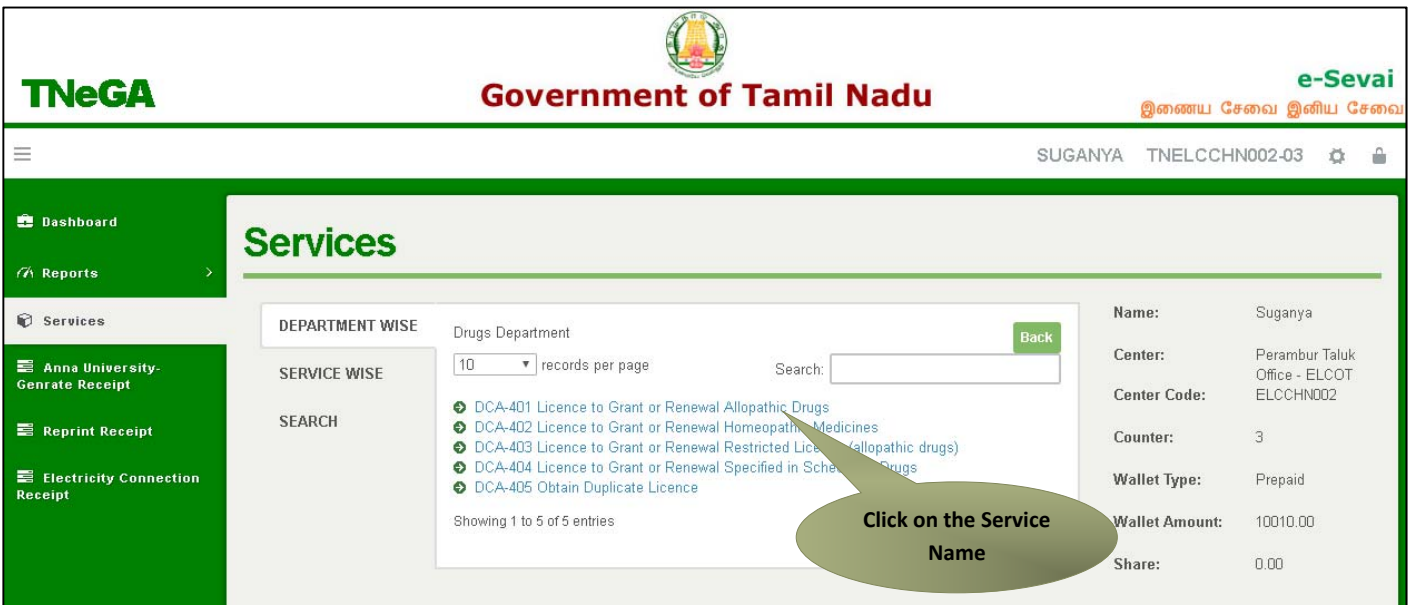
**STEP 6:** Click on **Drugs Department**.

You can also switch to the **Service Wise** listing, or switch to **Search** and search a particular service using keywords.



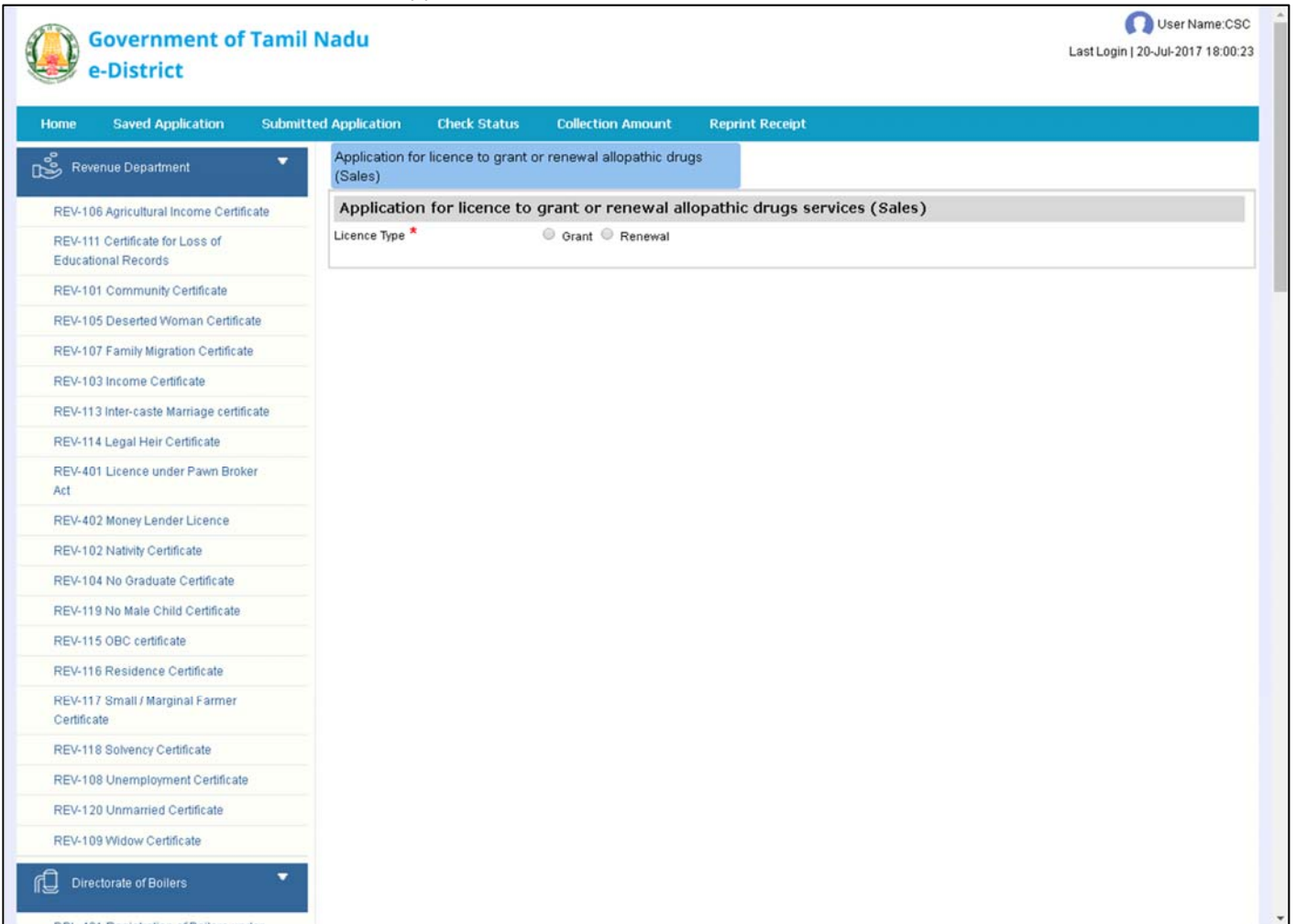
The screenshot shows the TNeGA Services page for the Government of Tamil Nadu. The page header includes the TNeGA logo, the Government of Tamil Nadu emblem, and the e-Sevai logo. The user is logged in as SUGANYA at TNELCCHN002-03. The left sidebar contains navigation options: Dashboard, Reports, Services, Anna University-Genrate Receipt, Reprint Receipt, and Electricity Connection Receipt. The main content area is titled 'Services' and has three tabs: DEPARTMENT WISE, SERVICE WISE, and SEARCH. Under DEPARTMENT WISE, a list of departments is shown, with 'Drugs Department' highlighted. A callout bubble points to 'Drugs Department' with the text 'Click on the Department Name'. To the right, a summary table displays user details: Name: Suganya, Center: Perambur Taluk Office - ELCOT ELCCHN002, Center Code: ELCCHN002, Counter: 3, Wallet Type: Prepaid, Wallet Amount: 10010.00, and Share: 0.00.

**STEP 7:** Click on **DCA-401 License to Grant or Renewal Allopathic Drugs**.



The screenshot shows the TNeGA Services page with the 'Drugs Department' selected. The 'SERVICE WISE' tab is active, displaying a list of services. The first service, 'DCA-401 License to Grant or Renewal Allopathic Drugs', is highlighted. A callout bubble points to this service with the text 'Click on the Service Name'. The page also shows a 'Back' button, a dropdown for '10 records per page', and a search box. The summary table on the right remains the same as in the previous screenshot.

You will be redirected to the service page on the Tamil Nadu e-District Web Portal.



Government of Tamil Nadu  
e-District

User Name: CSC  
Last Login | 20-Jul-2017 18:00:23

Home Saved Application Submitted Application Check Status Collection Amount Reprint Receipt

Revenue Department

- REV-106 Agricultural Income Certificate
- REV-111 Certificate for Loss of Educational Records
- REV-101 Community Certificate
- REV-105 Deserted Woman Certificate
- REV-107 Family Migration Certificate
- REV-103 Income Certificate
- REV-113 Inter-caste Marriage certificate
- REV-114 Legal Heir Certificate
- REV-401 Licence under Pawn Broker Act
- REV-402 Money Lender Licence
- REV-102 Nativity Certificate
- REV-104 No Graduate Certificate
- REV-119 No Male Child Certificate
- REV-115 OBC certificate
- REV-116 Residence Certificate
- REV-117 Small / Marginal Farmer Certificate
- REV-118 Solvency Certificate
- REV-108 Unemployment Certificate
- REV-120 Unmarried Certificate
- REV-109 Widow Certificate

Directorate of Boilers

Application for licence to grant or renewal allopathic drugs (Sales)

Application for licence to grant or renewal allopathic drugs services (Sales)

Licence Type \*  Grant  Renewal

**STEP 8:** Choose License Type (Grant/Renewal).

**Note:**

- Please proceed to step 9 if you choose 'Grant'.
- If you choose 'Renewal', you will be required to enter License Number. Once you enter the License Number, your details will auto populate in the application in non-editable mode. You may then proceed with uploading documents and submitting application for license renewal.

**STEP 9:** Choose Type of Application (Fresh License/ Change of Premises/ Change in Constitution).

**Note:**

- Please follow steps 10 to 18 if you choose 'Fresh License'.
- If you choose 'Change of Premises', your application details will auto populate in the form in semi-editable mode. You may then make desired changes in the 'Firm and Address Details' section and proceed with uploading documents and submitting the application.
- If you choose 'Change in Constitution', your application details will auto populate in the form in semi-editable mode. You may then make desired changes in the 'Applicant Details' section and proceed with uploading documents and submitting the application.

**Application for licence to grant or renewal allopathic drugs services (Sales)**

Licence Type \*  Grant  Renewal  
 Apply for \*  Fresh Licence  Change of Premises  Change in Constitution

**STEP 10:**Select Business License Type.





**STEP 11:**Select Constitution / Ownership Type.

**Note:** In case of Pvt. Ltd. / Public Ltd. / LLP/ Trust/ HUF, specify whether you are an authorized person? Specify Constitution / Ownership Type manually in case of 'Others'.

**STEP 12:**Specify whether or not you want to operate Schedule N.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
Application for licence to grant or renewal allopathic drugs (Sales)				
<b>Application for licence to grant or renewal allopathic drugs services (Sales)</b>				
License Type * <input type="radio"/> Grant <input type="radio"/> Renewal Apply for * <input type="radio"/> Fresh Licence <input type="radio"/> Change of Premises <input type="radio"/> Change in Constitution Business License Type * <input type="radio"/> Retail Licence (Form 19) <input type="radio"/> Wholesale Licence (Form 19) <input checked="" type="radio"/> Both Retail and Wholesale Licence (Form 19) Constitution / Ownership Type * <input type="radio"/> Proprietorship <input checked="" type="radio"/> Partnership <input type="radio"/> Private Limited(Pvt. Ltd.) <input type="radio"/> Public Ltd. <input type="radio"/> LLP <input type="radio"/> Trust <input type="radio"/> Others <input type="radio"/> HUF Do you want to operate Schedule N <input type="radio"/> Yes <input checked="" type="radio"/> No				

**STEP 13:**Enter required **Applicant Details**. Use the available fields to enter details. Click on the 'Add Applicant' button to add applicant record to the application. Added records will be shown on the top, as shown in below screen.

Applicant Details						
Sr. No.	Appellation	Applicant Name	Designation	Aadhaar Number / Aadhaar Enrollment Number / Other ID Proof	Add Bio Data / Edit	Delete
1	Shri	Bala Krishnamurthi	Partners	ABCD1234		
2	Shri	S Ramanujam	Partners	ABCD3214		

Appellation \*  Applicant Name \*   
 Designation \*  Aadhaar Number / Aadhaar Enrollment Number / Other ID Proof \*

You may remove a record using the **cross(x)** icon or click on the **Add Bio Data** icon to add complete bio data of the applicant. The below screen shows a preview of the Bio Data pop-up form:



Home Saved Application Submitted Application Check Status Collection Amount Reprint Receipt TNEB Recheck

Revenue Department Application for licence to grant or renewal allopathic drugs (Sales)

Add Bio Data for Bala Krishnamurthi

**Bio Data of Applicants**

Applicant Name: Bala Krishnamurthi  
 Relationship: Self  
 Date of Birth: 16/04/1973  
 Gender: Male  
 Contact Number:   
 Father/Husband/Guardian Name:   
 Age: 44  
 Mother Name:   
 Address: Velur, Chennai

**School at which studied**

Sr. No.	School Name	Address	Class Studied	Period Studied	Edit	Delete
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

School Name:  Address:   
 Class Studied:  Period Studied:

**College at which studied**

Sr. No.	College Name	Address	Course Studied	Period	Edit	Delete
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

**STEP 14:** Enter required Firm and Address Details.

**Firm and Address Details**

Name of the Firm \*: ABC Medicos  
 State: TAMIL NADU  
 Taluk \*: Perambalur / பெரம்பலூர்  
 Street No. / Name: Theri Complex  
 Direction of the Shop:   
 Floor Number:   
 Type of Firm \*: Rented  
 District \*: Perambalur / பெரம்பலூர்  
 Zone \*: Thiruchirappalli  
 Door / Flat No. (Provide all the door no's separated by comma) \*: 102  
 Pin Code \*: 600001

**STEP 15:** Enter Registered Pharmacist/Competent Person Details. Use the available fields to enter details. Click on the 'Add' button to add Pharmacist/Competent Person record to the application. Added records will be shown on the top, as shown in below screen.

**Registered Pharmacist/Competent Person Details**

Sr. No.	Name	Qualification	Registration Number	Aadhaar Number/Aadhaar Enrollment Number / Other ID Proof	Add Bio Data	Edit	Delete
1	Raja Chetti	M.Pharm	ABCD1234	ABCD6547			

Name \*:  Qualification \*: --Select--  
 Registration Number \*:  Aadhaar Number / Aadhaar Enrollment Number / Other ID Proof:


You may remove a record using the **cross(x)** icon or click on the **Add Bio Data** icon to add complete bio data of the Pharmacist/Competent Person.

**STEP 16:** Enter Storage Accommodation details.

Storage Accommodation	
Do you have any special storage accommodation *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Particulars for Special Storage *	Warehouse

**STEP 17:** Enter Contact Details.

**STEP 18:** Click on **Submit**.

Contact Details			
Phone / Landline No.	<input type="text"/>	Primary Mobile Number *	9654940607
Secondary Mobile Number	<input type="text"/>	Email ID	<input type="text"/>
		<input type="button" value="Submit"/> <input type="button" value="Cancel"/>	

Next screen will show a list of required documents.

Attach the documents in prescribed file size and file type. Uploaded documents will be shown at the bottom. You may remove any uploaded document using the **cross** sign.

Please Note:

- The 'Upload' button will appear once you browse and add a document.
- You may download **Declaration Form** or other forms such as **Form 19** in prescribed formats using the available links.
- The applicant will be required to submit physical copies of the mandatory documents on the address mentioned in the application.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
Upload Docs for Application No. TN-4620171006101				
<b>List of Documents</b>				
1.	Form 19 (Schedule C & C1 - Retail)			Mandatory
2.	Form 19 (Other than Schedule C & C1 - Retail)			Mandatory
3.	Form 19 (Schedule C & C1 - Wholesale)			Mandatory
4.	Form 19 (Other than Schedule C & C1 - Wholesale)			Mandatory
5.	Declaration Form			Mandatory
6.	Rental Agreement			Mandatory
7.	EC or Property Tax Receipt or Sale Deed Copy of Building or Equivalent Document			Mandatory
8.	Residence Proof			Mandatory
9.	Letter of Authorisation in Stamp Paper or Board Resolution			Mandatory
10.	Copy of Pharmacy Council Registration Certificate of the Pharmacist or Education Qualification And Experience Certificate			Mandatory
11.	Pharmacist or Competent Persons Attested by Notary Public			Mandatory
12.	Legal Tenancy Affidavit Attested by Notary Public			Mandatory
13.	Photo			Mandatory
14.	Purchase Bill Copy of Refrigerator, Air Conditioner and Generator			Mandatory
15.	Blue Print of the Plan of the Premises Duly Signed by Licensed Surveyor and the Applicant			Mandatory
16.	Other Documents			Optional
<b>Download Declaration Form Formats</b>				
Download declaration form				
<b>Download Form 19</b>				
Download form 19				
All documents which are attached above shall be send to ADO Office with Envelope cover (Mentioned below)				
<b>Address:</b>				
Office of the Assistant Director of Drugs control Trichy Zone No.19, A.V. Arcade, 9th Cross East, Thillai Nagar Trichy-620 018				
<i>(Mention your acknowledgment number on left top of the cover)</i>				
Select Document *	Blue Print of the Plan of the Pl	Document No. *	15	
<input type="button" value="+ Add..."/> <input type="button" value="Upload"/>				
Supported files types : pdf,jpeg,jpg,png				
Supported file size of document : 200 KB				
Supported file size of photo : 50 KB				
<b>Serial No.</b>	<b>Document Name</b>	<b>Document Number</b>	<b>File Name</b>	<b>Delete</b>
1	Form 19 (Schedule C & C1 - Retail)	1	Form 19 (Schedule C & C1 - Retail)_1	✗
2	Form 19 (Other than Schedule C & C1 - Retail)	2	Form 19 (Other than Schedule C & C1 - Retail)_2	✗
3	Form 19 (Schedule C & C1 - Wholesale)	3	Form 19 (Schedule C & C1 - Wholesale)_3	✗
4	Form 19 (Other than Schedule C & C1 - Wholesale)	4	Form 19 (Other than Schedule C & C1 - Wholesale)_4	✗
5	Declaration Form	5	Declaration Form_5	✗
6	Rental Agreement	6	Rental Agreement_6	✗
7	EC or Property Tax Receipt or Sale Deed Copy of Building or Equivalent Document	7	EC or Property Tax Receipt or Sale Deed Copy of Building or Equivalent Document_7	✗
8	Residence Proof	8	Residence Proof_8	✗
9	Letter of Authorisation in Stamp Paper or Board Resolution	9	Letter of Authorisation in Stamp Paper or Board Resolution_9	✗
10	Copy of Pharmacy Council Registration Certificate of the Pharmacist or Education Qualification And Experience Certificate	10	Copy of Pharmacy Council Registration Certificate of the Pharmacist or Education Qualification And Experience Certificate_10	✗
11	Pharmacist or Competent Persons Attested by Notary Public	11	Pharmacist or Competent Persons Attested by Notary Public_11	✗
12	Legal Tenancy Affidavit Attested by Notary Public	12	Legal Tenancy Affidavit Attested by Notary Public_12	✗
13	Photo	13	Photo_13	✗
14	Purchase Bill Copy of Refrigerator, Air Conditioner and Generator	14	Purchase Bill Copy of Refrigerator, Air Conditioner and Generator_14	✗
<input type="button" value="Back"/>				

After uploading the documents, click on 'Make Payment'.

11	Pharmacist or Competent Persons Attested by Notary Public	11	Pharmacist or Competent Persons Attested by Notary Public_11	✗
12	Legal Tenancy Affidavit Attested by Notary Public	12	Legal Tenancy Affidavit Attested by Notary Public_12	✗
13	Photo	13	Photo_13	✗
14	Purchase Bill Copy of Refrigerator, Air Conditioner and Generator	14	Purchase Bill Copy of Refrigerator, Air Conditioner and Generator_14	✗
15	Blue Print of the Plan of the Premises Duly Signed by Licensed Surveyor and the Applicant	15	Blue Print of the Plan of the Premises Duly Signed by Licensed Surveyor and the Applicant_15	✗

Make Payment   Back

Payments page will appear. Amount payable (Total Fees) will be shown on screen. Click on **Confirm Payment**.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
<b>Confirm</b>				
Application Number	TN-4620171006101			
Applicant Name	S Ramanujam			
Date of Application	06-Oct-2017			
Service Name	Licence to Grant or Renewal Allopathic Drugs			
Government Fees	6000.00			
Service Charge	2.00			
Total	6002.00			

Confirm payment

Acknowledgement receipt will be shown.

Click on **Print Receipt** to download/print the receipt.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
<b>Acknowledgement Receipt</b>				
Application Number	TN-4620171006101			
Applicant Name	S Ramanujam			
Service Name	DCA-401 Licence to Grant or Renewal Allopathic Drugs			
Government Fees	6000.00			
Service Charge	2.00			
Total	6002.00			

[Print receipt](#)

Click to print receipt

The below figure shows the preview of the acknowledgement receipt.



**தமிழ்நாடு அரசு / Government of Tamil Nadu**  
**இ-சேவை மையம் / e-Sevai Centre**

**ஒப்புக்கை / ACKNOWLEDGEMENT**

ரசீது எண் / Receipt No. : TN-4620171006101 விண்ணப்பதாரர் / Applicant Name : S Ramanujam துறையின் பெயர் / Department Name : மருத்துவ கட்டுப்பாடு இயக்குகை / Drugs	விண்ணப்ப எண் / Application No. : TN-4620171006101 விண்ணப்பித்த தேதி / Application date : 06/10/2017 விண்ணப்பித்த சேவை / Applied for Service : DCA-401 Licence to Grant or Renewal Allopathic Drugs
--	--

**பணம் செலுத்திய விவரம் / Payment Details**

விவரங்கள் / Particulars	செலுத்தும் முறை / Payment Mode	செலுத்தப்பட்ட தொகை (ரூ) / Amount Paid (Rs)
விண்ணப்ப கட்டணம் / Application Fees	Cash	6000.00
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges		2.00
ரூபாய் எழுத்துக்களில் / Amount in words (Rs): Six Thousand and Two Rupees Only		மொத்தம் / Total : 6002.00

மையப் பெயர் & குறியீட்டு எண் / Centre Code & Type : null - null


கையொப்பம் / Signature of the Centre Operator

மேலே குறிப்பிட்டுள்ள அனைத்து விவரங்களையும் சரிபார்த்து கொள்ளவும். உங்கள் விண்ணப்ப நிலையை தெரிந்து கொள்ள யின்வரும் இணையதளத்தில் பார்க்கவும் 110.172.171.189/tneda/VerifyCerti.xhtml. உங்கள் விண்ணப்பத்தை உயர் அதிகாரி ஒப்புதல் அளித்த பிறகு டிஜிட்டல் கையொப்பமிட்ட சான்றிதழை பெற்றுக்கொள்ளலாம் / Kindly check correctness of all the details furnished above. To Check the Application Status see the URL 110.172.171.189/tneda/VerifyCerti.xhtml. After your application is approved by the approving authority, you can obtain the digitally signed certificate.




**Please Note:**


After submission (clicking on the Submit button), the application will be saved as draft. You can find draft applications under the **Saved Application** section and upload documents or make payment as required.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck		
 <b>Saved Application</b>						
	Application Number	Service Name	Applicant Name	Date of Request	Status	Document Status
	TN-4620171006101					
<input checked="" type="radio"/>	TN-4620171006101	DCA-401 Licence to Grant or Renewal Allopathic Drugs	S Ramanujam	06-Oct-2017	Saved	Pending
<input type="button" value="&lt;&lt;&lt;&lt;"/> <input type="button" value="&lt;"/> <input type="button" value="&gt;"/> <input type="button" value="&gt;&gt;&gt;&gt;"/>						
Application No. TN-4620171006101						
<input type="button" value="View Application"/>		<input type="button" value="Upload Documents"/>		<input type="button" value="Make Payment"/>		

Submitted applications can be viewed under the **Submitted Application** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck		
 <b>Submitted Application</b>						
Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Status	Certificate
	TN-4620171006101					
6	TN-4620171006101	DCA-401 Licence to Grant or Renewal Allopathic Drugs	S Ramanujam	06-Oct-2017	<a href="#">Check Status</a>	NA
<input type="button" value="&lt;&lt;&lt;&lt;"/> <input type="button" value="&lt;"/> <input type="button" value="&gt;"/> <input type="button" value="&gt;&gt;&gt;&gt;"/>						

The current status of an application can be checked from the **Check Status** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
<b>Check Status</b>				
Application Number	<input type="text" value="TN-4620171006101"/>			
From date *	<input type="text"/>		To date *	<input type="text"/>
Applicant Name	<input type="text"/>		District	<input type="text" value="--Select--"/>
<input type="button" value="Search"/>				
Application Number	TN-4620171006101			
Applicant Name	S Ramanujam			
Service Name	DCA-401 Licence to Grant or Renewal Allopathic Drugs			
View Application	<a href="#">View Application</a>			
Current Status	Application Submitted to Assistant Director			
Comment	Submitted			

Acknowledgement receipts can be re-printed from the **Reprint Receipt** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck	
<b>Reprint Receipt</b>					
Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Print Receipt
6	<input type="text" value="TN-4620171006101"/>	<input type="text"/>	<input type="text"/>	06-Oct-2017	<a href="#">Print Receipt</a>
<input type="button" value="&lt;&lt;&lt;&lt;"/> <input type="button" value="&lt;"/> <input type="button" value="&gt;"/> <input type="button" value="&gt;&gt;&gt;&gt;"/>					

## 7.1. Downloading Certificate

Once the application is approved and digitally signed, Licence to Grant or Renewal Allopathic Drugs can be downloaded from the **Operator's desk** and handed over to the applicant.

**STEP 1:** Click on **Check Status**.

**STEP 2:** Enter **Application Number**.

**STEP 3:** Click on **Search**.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
<p><b>Check Status</b></p> <p>Application Number: <input type="text" value="TN-4620171006101"/> <b>Click on Check Status</b></p> <p>From date * <input type="text"/> <input type="text"/> To date * <input type="text"/> <input type="text"/></p> <p>Applicant Name <input type="text"/> District <input type="text" value="--Select--"/></p> <p><input type="button" value="Search"/> <b>Click on Search</b></p> <p><b>Enter Application No.</b></p>				

The application will show up.

**STEP 4:** Click on **Download certificate** link.

Application Number	TN-4620171006101
Applicant Name	S Ramanujam
Service Name	DCA-401 Licence to Grant or Renewal Allopathic Drugs
View Application	<a href="#">View Application</a>
Current Status	Application Approved <b>Click to download certificate</b>
Comment	Approved.
Certificate	<a href="#">Download certificate</a>

The certificate will be downloaded.

Depending upon the license requirement, the downloaded file may contain one or more of the following forms:



**FORM 20**  
[See rule 61(1)]



**Licence No. :** TN-092000001

**Date:** 06/10/2017

*Licence to sell, stock or exhibit or offer for sale, or distribute drugs by retail other than those specified in Schedules C, C(1) and X*

1. **Shri Bala Krishnamurthi, Partners, Shri S Ramanujam, Partners of M/S ABC Medicos** is hereby licensed to sell, stock or exhibit or offer for sale, or distribute by retail drugs other than those specified in Schedules C, C (1) and X of the Drugs and Cosmetics rules 1945, ~~and to operate a pharmacy~~ on the premises situated at **102, Theri Complex, Perambalur, Perambalur, 600001** subject to the conditions specified below and to provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder.
2. The licence shall be in force from 06/10/2017 to 05/10/2022.
3. Name(s) of qualified person(s) in charge :

Name	Qualification	Registration Number
Raja Chetti	M.Pharm	ABCD1234

4. Categories of drugs: Drugs other than those specified in schedules C, C(1) and X to the drugs and cosmetics Rules, 1945

**Licensing Authority - Assistant Director**

Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
2. The licensee shall comply with the provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder for the time being in force.
3. The licensee shall report to the Licensing Authority any change in the qualified staff in charge within one month of such change.
4. No drug shall be sold unless such drug is purchased under cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.
5. The licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operating under the licence. Where any change in the constitution of the firm takes place, the current licence shall be deemed to be valid for a maximum period of three months from the date on which the change takes place unless, in the meantime, a fresh licence has been taken from the Licensing Authority in the name of the firm with the changed constitution.



Genuineness of the certificate can be verified by.

(a) Keying in the unique certificate number TN-092000001 in the URL  
110.172.171.189/tneda/VerifyCerti.xhtml. (or)

(b) Reading the QR Code with mobile barcode reader and verify through online.

**Certificate validity period : 06/10/2017 to 05/10/2022**

**FORM 20B**  
[See rule 61(1)]



**Licence No. :** TN-0920B00001

**Date:** 06/10/2017

*Licence to sell, stock or exhibit or offer for sale, or distribute by wholesale, drugs other than those specified in Schedules C, C(I) and X*

1. **Shri Bala Krishnamurthi, Partners, Shri S Ramanujam, Partners of M/S ABC Medicos** is hereby licensed to sell, stock or exhibit or offer for sale, or distribute by wholesale drugs other than those specified in Schedules C, C(1) and X on the premises situated at **102, Theri Complex, Perambalur, Perambalur, 600001** subject to the conditions specified below and to the provisions of the Drugs and Cosmetics Act, 1940, and the rules thereunder.
2. The licence shall be in force from 06/10/2017 to 05/10/2022.
3. The sale shall be made under the personal supervision of a competent person.

Name	Qualification	Registration Number
Raja Chetti	M.Pharm	ABCD1234

**Licensing Authority - Assistant Director**

Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
2. The licensee shall comply with the provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder for the time being in force.
3. (i) No drug shall be sold unless such drug is purchased under a cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.  
(ii) No sale of any drug shall be made to a person not holding the requisite licence to sell, stock or exhibit for sale, or distribute the drug. Provided that this condition shall not apply to the sale of any drug to:-
  - (a) An officer or authority purchasing on behalf of Government, or
  - (b) A hospital, medical, educational or research institution or a registered medical practitioner for the purpose of supply to his patients, or
  - (c) A manufacturer of beverages, confectionery biscuits and other non-medicinal products, where such drugs are required for processing these products.
4. The licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operating under the licence. Where any change in the constitution of the firm takes place, the current licence shall be deemed to be valid for a maximum period of three months from the date on which the change takes place unless, in the meantime, a fresh licence has been taken from the Licensing Authority in the name of the firm with the changed constitution.



Genuineness of the certificate can be verified by.

(a) Keying in the unique certificate number TN-0920B00001 in the URL  
110.172.171.189/tneda/VerifyCerti.xhtml.

(or)

(b) Reading the QR Code with mobile barcode reader and verify through online.

**Certificate validity period : 06/10/2017 to 05/10/2022**

**FORM 21**  
[See rule 61(2)]



**Licence No. :** TN-092100001

**Date:** 06/10/2017

*Licence to sell, stock or exhibit or offer for sale, or distribute by retail drugs specified in Schedules C and C (1) excluding those specified in Schedule X*

1. **Shri Bala Krishnamurthi, Partners of M/S ABC Medicos** is hereby licensed to sell, stock or exhibit or offer for sale or distribute by retail the following categories of drugs specified in Schedules C and C (1) excluding those specified in Schedule X to the Drugs and Cosmetics rules, 1945 ~~and to operate a pharmacy~~ on the premises situated at **102, Theri Complex, Perambalur, Perambalur, 600001** subject to the conditions specified below and to the provisions of the Drugs and Cosmetics Act, 1940 and the rules thereunder.
2. The licence shall be in force from 06/10/2017 to 05/10/2022.
3. Name(s) of qualified person(s) in charge :

Name	Qualification	Registration Number
Raja Chetti	M.Pharm	ABCD1234

4. Categories of drugs: Drugs specified in schedules C and C(1) excluding those specified in schedule X of the drugs and cosmetics Rules, 1945

**Licensing Authority - Assistant Director**

Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
2. The licensee shall report to the Licensing Authority any change in the qualified staff in charge within one month of such change.
3. If the licensee wants to sell, stock or exhibit for sale, or distribute, during the currency of the licence, additional categories of drugs listed in Schedules C and C(1) excluding those specified in Schedule X but not included in this licence, he should apply to the Licensing Authority for the necessary permission. This licence will be deemed to extend to the categories of drugs in respect of which such permission is given. This permission shall be endorsed on the licence by the Licensing Authority.
4. No drug shall be sold unless such drug is purchased under a cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.
5. The licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operating under the licence. Where any change in the constitution of the firm takes place, the current licence shall be deemed to be valid for a maximum period of three months from the date on which the change takes place, unless in the meantime, a fresh licence has been taken from the Licensing Authority in the name of the firm with the changed constitution.



Genuineness of the certificate can be verified by.

(a) Keying in the unique certificate number TN-092100001 in the URL  
110.172.171.189/tneda/VerifyCerti.shtml.

(b) Reading the QR Code with mobile barcode reader and verify through online. (or)

**Certificate validity period : 06/10/2017 to 05/10/2022**

**FORM 21B**  
[See rule 61(2)]



**Licence No.:** TN-0921B00001

**Date:** 06/10/2017

*Licence to sell, stock or exhibit or offer for sale, or distribute by wholesale drugs specified in Schedules C and C (1) excluding those specified in Schedule X*

1. **Shri Bala Krishnamurthi, Partners of M/S ABC Medicos** is hereby licensed to sell, stock or exhibit or offer for sale, or distribute by wholesale on the premises situated at **102, Theri Complex, Perambalur, Perambalur, 600001** the following categories of drugs specified in Schedule, C and C (1) excluding those specified in Schedule X to the Drugs and Cosmetics rules, 1945.

Categories of drugs: Drugs specified in schedule C and C(1) excluding those specified in schedule X to the drugs and cosmetics Rules 1945.

2. The licence shall be in force from 06/10/2017 to 05/10/2022.

2A. The sale shall be made under the personal supervision of a competent person.

Name	Qualification	Registration Number
Raja Chetti	M.Pharm	ABCD1234

3. This licence is subject to the conditions stated below and to the provisions of the Drugs and Cosmetics Act, 1940 and the rules thereunder.

**Licensing Authority - Assistant Director**

Conditions of Licence

- This licence shall be displayed in a prominent place in a part of the premises open to the public.
- If the licensee wants to sell, stock or exhibit for sale or distribute during the currency of the licence additional categories of drugs listed in Schedules C and C (1) excluding those specified in Schedule X but not included in this licence, he should apply to the Licensing Authority for the necessary permission. This licence will be deemed to extend to the categories of drugs in respect of which such permission is given. This permission shall be endorsed on the licence by the Licensing Authority.
- No drug shall be sold unless such drug is purchased under a cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.
  - No sale of any drug shall be made for purposes of resale to a person not holding the requisite licence to sell, stock or exhibit for sale or distribute the drug:  
Provided that this condition shall not apply to the sale of any drug to —
    - An officer or authority purchasing on behalf of Government, or
    - A hospital, medical, educational or research institute or a registered medical practitioner for the purpose of supply to his patients, or
    - A manufacturer of hydrogenated vegetable oils, beverages, confectionary and other non-medicinal products, where such drugs are required for processing these products.
- The licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operating under the licence. Where any change in the constitution of the firm takes place, the current licence shall be deemed to be valid for a maximum period of three months from the date on which the change takes place unless, in the meantime, a fresh licence has been taken from Licensing Authority in the name of the firm with the changed constitution.



Genuineness of the certificate can be verified by.

(a) Keying in the unique certificate number TN-0921B00001 in the URL  
110.172.171.189/tneda/VerifyCerti.xhtml.

(or)

(b) Reading the QR Code with mobile barcode reader and verify through online.

**Certificate validity period : 06/10/2017 to 05/10/2022**

## **8. Disclaimer**

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.