Tamil Nadu e-District

User Manual

Printing of Death Certificate

Table of Content

E-DISTRICT TAMIL NADU USER MANUAL

(Government of Tamil Nadu)

1. Project Overview

TNeDistricts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place. The e-District project was conceptualized to improve this experience and enhance the efficiencies of the various Departments at the district-level to enable seamless service delivery to the citizen.

Front-ends under the scheme, in the form of citizen facilitation centers, are envisioned to be built at District, Taluk, and Sub-division and Block levels. Indicative services planned to be delivered through this MMP include:

Certificates: Creation and distribution of certificates for income, nativity, community, domicile, caste, Birth, Death etc.

Linking with other e government projects: Birth Certificate COC, Death Certificate COC etc.

Information Dissemination: About government schemes, entitlements, etc.

Assessment of taxes: Property tax, and other government taxes.

Utility Payment: Payments relating to electricity, water bills property taxes etc.

2. General Information

Let's Start!!

2.1. Tools Required

You will be provided with the following basic infrastructure:
- Computer   (CPU, Monitor, Keyboard & Mouse)
- Network Connection   (as per requirement)
- Peripherals   (as per requirement)
- Browser   (Google chrome, Version 37)
- Uninterrupted Power Supply   (UPS)

2.2. Starting your Computer

Steps
1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS

5. Press the ⏻ (power button) on the computer
6. Allow the system to boot up

✔	1. Switch 'ON' the UPS only after you have switched 'ON' the power socket 2. Switch 'ON' the computer only after you have switched ''ON' the UPS 3. Switch 'OFF' the power socket in there is an electrical spark in the socket
✖	4. Do not start the computer in case the UPS is not fully charged 5. Do not start the computer in case any of the wires are in contact with water sources / moisture
💡	6. In case you are not sure whether the computer is connected in the right way – please contact the system engineer

3. Purpose

The purpose of this User Manual is to help user in running E-District application. The manual consist of steps used for registering service request and processing of application request at different levels using e- district Application.

4. Scope

The scope of this document is to provide Support and Guidance to End Users to access the e-district application.

5. Getting Started

Following points and guidelines may be referred while accessing the e-district application:

- User must have valid username and password

- Make relevant and correct entries only

- Recheck the entries before clicking on Submit button

- Mandatory fields cannot be left blank

- Mandatory/Optional documents should be attached as per requirement

- Do not make false entries

To launch E district - *ONLINE*

a. Double click on the 🌐 to open the browser

   i. The browser will be open with default page or blank page

   ii. Enter the URL and press enter button on keyboard

User starts with the given steps after opening the internet explorer

STEP 1: Open the Tamil Nadu e-District website by typing the below given URL in address bar of browser

URL: https://tnesevai.tn.gov.in/Default.aspx

STEP 2: Below Screen will display.

6. The Objective of E-district Tamil Nadu

E-District Tamil Nadu application will allow citizen to apply, pay, track and receive on-line various services as stated below from stipulated Government authorized named LMK/Department centres or Government offices/counters:

1. Issuance of Birth Certificates COC

2. Issuance of Death Certificate COC

3. Agriculture Income Certificate

4. Unemployment Certificate

5. Widow Certificate

6. Family Migration Certificate

7. Electricity Bill Payment Service etc..

7. Printing of Death Certificate

STEP1: Open the e-District Government of Tamil Nadu link.

STEP2: Operator Login Page display like this.

STEP 3: Enter the Correct login credentials.

STEP 4: Click on Login.

7.1. Operator Login

COMMISSIONERATE OF e-GOVERNANCE
TAMIL NADU e-GOVERNANCE AGENCY
INFORMATION TECHNOLOGY DEPARTMENT, GOVERNMENT OF TAMIL NADU

e-Sevai
இணைய சேவை இனிய சேவை

→] **e-Sevai Services through Common Service Centers (CSC's)**

Tamil Nadu e-Governance agency (TNeGA) has developed e-Sevai application for online delivery of various citizen centric services of government department to public through Common Service Centers (CSC's). Tamil Nadu has about 10443 CSC's and the citizens can avail these government services by approaching the nearest (CSC's). The list of services provided is as follows,

- REV-101 Community certificate
- REV-102 Nativity certificate
- REV-103 Income Certificate
- REV-104 First Graduate Certificate
- REV-105 Deserted Woman Certificate
- REV-106 Agricultural Income Certificate
- REV-107 Family Migration Certificate
- REV-108 Unemployment Certificate
- REV-109 Widow Certificate
- REV-111 Certificate for Loss of Educational Records due to disasters

- REV-113 Inter Caste Marriage Certificate
- REV-114 Legal Heir Certificate
- REV-115 Other Backward Classes (OBC) Certificate
- REV-116 Residence certificate
- REV-117 Small / Marginal Farmer Certificate
- REV-118 Solvency Certificate
- REV-119 No Male Child Certificate
- REV-120 Unmarried Certificate
- REV-401 Licence under Pawn Broker Act
- REV-402 Money Lender's Licence

Click here for More Service's Informaion

→] **Sign In**

tnelcchn009-01

••••••••

L D4 7A
Captcha is not case sensitive

ld47a

Login **Reset**

Forgot Password?

Click on Login

CONTACTS

TamilNadu e - Governance Agency
No. 5/9, TNHB Building,
Kavingar Bharathidasan Road,

HELP DESK

esevai_helpdesk@cms.co.in
Toll Free Number : 18004251333

STEP 5: Click on Services.

STEP 6: Click on Directorate of Public and Preventive Medicine.

Commissionerate of e-Governance
Tamil Nadu e-Governance Agency
Information Technology Department
Government of Tamil Nadu

e-Sevai
இனிய சேவை இணைய சேவை

OPERATOR 1   TNTACTRI015-01

- Dashboard
- Wallet Recharge Reprint
- Services
- Receipt

Services

DEPARTMENT WISE

SERVICE WISE

SEARCH

Click on Services

- Agriculture
- Anna University
- BC MBC and Minority Department
- Chennai Metro Water Supply & Sewerage Board
- Chennai Traffic Police
- Civil Supplies and Consumer Protection Department
- Commissionerate of Municipal Administration
- Commissionerate of Transport
- Department of Handloom and Textiles
- Director of Social Welfare
- Directorate for Welfare of Differently Abled
- Directorate of Boilers
- Directorate of Fire & Rescue
- Directorate of Public Health and Preventive Medicine
- Drugs Department
- Employment and Training
- Fisheries
- Greater Chennai Corporation

Name:	Operator 1
Center:	Madhavaperumalkoil Panchayat - TACTV
Center Code:	TACTRI015
Counter:	1
Wallet Type:	Prepaid
Wallet Amount:	9830564.93
Share:	0.00

Click on Directorate of Public Health and Preventive Medicine

STEP 7: Click on "Printing of Death Certificate"…

After clicking on the Printing of Death Certificate it will redirect to the e form page like below screen. Need to fill the below mandatory input fields *Applicant Name, Mobile Number* in Details of Applicant section.

Under Details of Death Registration section –

Gender, District, Place of Death and Date of Death fields should display.

Enter all the details and click on Search button list of all details will display in the table format and select particular application through radio button as shown in the below screenshot.

Details of Death Registration

	Gender*		District*		Place of Death*		Date of Death*
	Female ▼		COIMBATORE ▼		Hospital ▼		05-11-2019

Search   Reset

S.No	Registration Number	Death Person Name	Father Name	Gender	Date Of Death	Action(Please Select)
1	D-2019:33-1757-001015	S.INDRANI	...NAIYA NAICKER	FeMale	2019-11-05	◉

Click on Search

Click on Radio button to select particular application

After filling all mandatory fields, finally click on "*Submit*" button. Department amount, Service Charges will be shown and same will be deducted from operator wallet.

Payment Details

Department Amount:*	Service Charge:*	Total Amount :*
0.00	15.00	15.00

Submit Application   Reset

To process the payment the user need to click the "Submit" button.

After submitting the request, if transaction is confirmed success message will be received with "*Print Receipt*" button to download the receipt and "*Print Death Certificate*".

DPH-103 Printing of Death Certificate

✔Transaction No : TNTACTRI01500081   🖨Print Receipt   Print Death Certificate

SUCCESS : Transaction completed Sucessfully.

Printing of Death Certificate

Details of Applicant

Applicant Name*	Mobile Number*
Sagar	9098989890

On completion of successful payment click <**Print Receipt**>, receipt will download in PDF format.

Receipt Format.

தமிழ்நாடு அரசு / **Government of Tamil Nadu**
இ-சேவை மையம் / **e-Sevai Centre**

ரசீது / RECEIPT

ரசீது எண் / Receipt No: TN-18820191119001 விண்ணப்பதாரர் / Applicant Name: Sagar தொலைபேசி எண்/Mobile Number:9098989890 துறையின் பெயர் / Department Name: பொது சுகாதாரம் மற்றும் நோய் தடுப்பு மருந்துத் துறை/ DEPARTMENT OF PUBLIC HEALTH AND PREVENTIVE MEDICINE	துறை குறிப்பு எண் / Department Reference No: D-2019:33-1757-001015 பரிவர்த்தனை எண் / Transaction No : TNTACTRI01500081 விண்ணப்பித்த தேதி / Application date : 19-11-2019 16:13:10 விண்ணப்பித்த சேவை / Applied for Service : DPH-103 Printing of Death Certificate

பணம் செலுத்திய விவரம் / Payment Details		
விவரங்கள் / **Particulars**	செலுத்தும் முறை / **Payment Mode**	செலுத்தப்பட்ட தொகை (ரூ) / **Amount Paid (Rs)**
கட்டண தொகை / Bill Amount	Cash	0.00
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges	Cash	15.00
		மொத்தம் / Total: 15.00

ரூபாய் எழுத்துக்களில் / Amount in words (Rs): Fifteen only.

மையப் பெயர் & குறியீட்டு எண் / Centre Name & Code : Madhavaperumalkoil Panchayat -TACTV-TACTRI015	கையொப்பம் / Signature of the Centre Operator

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User can have printout of this PDF receipt.

On completion of successful payment click <**Print Death Certificate**>, receipt will download in PDF format.

Print Death Certificate

படிவம் எண் 6
Form No. 6

தமிழ்நாடு அரசு
GOVERNMENT OF TAMIL NADU
நகராட்சி நிர்வாகம் மற்றும் குடிநீர் வழங்கல் துறை
DEPARTMENT OF MUNICIPAL ADMINISTRATION AND WATER SUPPLY
கோயம்புத்தூர் மாநகராட்சி
COIMBATORE CORPORATION
இறப்பு சான்றிதழ் / **DEATH CERTIFICATE**

(பிறப்பு மற்றும் இறப்பு பதிவு சட்டம், 1969ன் பிரிவு 12/17 மற்றும் தமிழ்நாடு பிறப்பு இறப்பு பதிவு விதிகள் 2000 விதி எண். 8/13 இன் கீழ் வழங்கப்படுகிறது.)

(ISSUED UNDER SECTION 12/17 OF THE REGISTRATON OF BIRTHS & DEATHS ACT, 1969 AND RULE 8/13 OF THE TAMIL NADU REGISTRATION OF BIRTH AND DEATH RULES 2000.)

கீழ்கண்ட தகவல் இந்தியா, தமிழ்நாடு மாநிலம், கோயம்புத்தூர் மாவட்டம், கோயமுத்தூர் வடக்கு வட்டம், மாநகராட்சி பிரிவு 35 சேர்ந்த அசல் இறப்பு பதிவேட்டிலிருந்து எடுக்கப்பட்டவை என சான்று அளிக்கப்படுகிறது .

THIS IS TO CERTIFY THAT THE FOLLOWING INFORMATION HAS BEEN TAKEN FROM THE ORIGINAL RECORD OF DEATH WHICH IS THE REGISTER FOR CORPORATION WARD 35 OF COIMBATORE NORTH TALUK OF COIMBATORE DISTRICT OF TAMIL NADU STATE, INDIA.

NAME OF DECEASED / இறந்தவரின் பெயர் :
S.INDRANI / சி.இந்திராணி

SEX / பாலினம் : FEMALE / பெண்

UID NUMBER OF DECEASED / இறந்தவரின் ஆதார் எண் :

DATE OF DEATH / இறந்த தேதி : 05/11/2019
FIVE - NOVEMBER - TWO THOUSAND NINETEEN

PLACE OF DEATH / இறந்த இடம் :
KOVAI MEDICAL CENTER AND HOSPITAL LIMITED, 99, AVINASHI ROAD, COIMBATORE - 641014

AGE OF DECEASED / இறந்தவரின் வயது : 53 YEARS

கோவை மருத்துவ மையம் மற்றும் மருத்துவமனை லிமிடெட், 99, அவினாசி ரோடு, கோயம்புத்தூர் - 641014

NAME OF MOTHER / தாயின் பெயர் :
S.NANJAMMAL / செ.நஞ்சம்மாள்

FATHER NAME / தந்தையின் பெயர் :
SENNAIYA NAICKER / சென்னைய நாயக்கர்

MOTHER'S UID NUMBER / தாயின் ஆதார் எண் :

FATHER'S UID NO. / தந்தையின் ஆதார் எண் :

HUSBAND / WIFE NAME / கணவர் / மனைவி பெயர் :
D.SIVASAMY / து.சிவசாமி

HUSBAND / WIFE UID NO. / கணவர் / மனைவி ஆதார் எண் :

ADDRESS OF THE DECEASED AT THE TIME OF DEATH / இறப்பின் போது இறந்தவரின் முகவரி :

17, MACHEGOUNDANPALAYAM, SEERAPALAYAM, EACHANARI, COIMBATORE SOUTH, COIMBATORE, TAMIL NADU - 641021

17, மாச்சேகவுண்டன்பாளையம் , சிராபாளையம், எச்சநாரி , கோயமுத்தூர் தெற்கு, கோயம்புத்தூர், தமிழ்நாடு - 641021

PERMANENT ADDRESS OF DECEASED / இறந்தவரின் நிரந்தர முகவரி :

17, MACHEGOUNDANPALAYAM, SEERAPALAYAM, EACHANARI, , COIMBATORE SOUTH, COIMBATORE, TAMIL NADU -641021

17, மாச்சேகவுண்டன்பாளையம், சிராபாளையம், எச்சநாரி , கோயமுத்தூர் தெற்கு, கோயம்புத்தூர், தமிழ்நாடு - 641021

REGISTRATION NUMBER / பதிவு எண் :
D-2019:33-1757-001015

DATE OF REGISTRATION / பதிவு செய்த தேதி : 13/11/2019

REMARKS (IF ANY) / குறிப்பு :

DATE OF ISSUE / வழங்கிய நாள் : 15/11/2019

Validity unknown
Digitally Signed by R. SEERANGARAJ
Date: 15-Nov-2019 (16:26:4?)

ISSUING AUTHORITY/சான்றிதழ் அளிப்பவர்

REGISTRAR (BIRTH & DEATH)
பதிவாளர் (பிறப்பு & இறப்பு)
CORPORATION WARD 35
மாநகராட்சி பிரிவு 35

THIS IS A COMPUTER GENERATED CERTIFICATE
THE GOVT.OF INDIA VIDE CIRCULAR NO.1/12(2014-VS)(CRS) DATED 27-JULY-2015 HAS APPROVED THIS CERTIFICATE AS A VALID LEGAL DOCUMENT FOR ALL OFFICIAL PURPOSES. THE REGISTRATION NUMBER IS UNIQUE TO EACH EVENT.

" பிறப்பு மற்றும் இறப்பு பதிவு செய்வதை உறுதி செய்வீர் ENSURE REGISTRATION OF EVERY BIRTH AND DEATH"

8. Disclaimer

User manual is prepared as per the existing application; however actual screen shots may vary for few cases